

When telephoning, please ask for: Laura Webb
Direct dial 0115 914 8481
Email constitutionalservices@rushcliffe.gov.uk

Our reference:
Your reference:
Date: Monday, 24 December 2018



**Rushcliffe Community
Contact Centre**
Rectory Road
West Bridgford
Nottingham
NG2 6BU

To all Members of the Partnership Delivery Group

Dear Councillor

A Meeting of the Partnership Delivery Group will be held on Tuesday, 8 January 2019 at 7.00 pm in the Council Chamber Area B, Rushcliffe Arena, Rugby Road, West Bridgford to consider the following items of business.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S Sull'.

Sanjit Sull
Monitoring Officer

AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Minutes of the Meeting held on 16 October 2018 (Pages 1 - 8)
4. Review of Platform Housing Group (formerly Waterloo Housing Group) (Pages 9 - 14)

The report of the Executive Manager – Neighbourhoods is attached.

5. Review of Service Level Agreement with Trent Bridge Community Trust (Pages 15 - 18)

The report of the Executive Manager – Communities is attached.

6. Work Programme (Pages 19 - 20)

The report of the Executive Manager – Finance and Corporate Services is attached.

In person
Monday to Friday
8.30am - 5pm
First Saturday of
each month
9am - 1pm

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Monday to Friday
8.30am - 5pm

Telephone:
0115 981 9911

Email:
customerservices@rushcliffe.gov.uk

www.rushcliffe.gov.uk

Postal address
Rushcliffe Borough
Council
Rushcliffe Arena
Rugby Road
West Bridgford
Nottingham
NG2 7YG



Membership

Chairman: Councillor J Cottee

Vice-Chairman: Councillor S Bailey

Councillors: R Hetherington, J Lungley, Mrs M Males, R Mallender, A Phillips, L Plant and Mrs J Smith

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**MINUTES
OF THE MEETING OF THE
PARTNERSHIP DELIVERY GROUP
TUESDAY, 16 OCTOBER 2018**

Held at 7.00 pm in the Council Chamber Area B, Rushcliffe Arena, Rugby Road,
West Bridgford

PRESENT:

Councillors J Cottee (Chairman), S Bailey (Vice-Chairman), J Lungley, Mrs M Males, R Mallender, A Phillips, L Plant and J Thurman (substitute for Councillor R Hetherington)

ALSO IN ATTENDANCE:

2 members of the public

OFFICERS IN ATTENDANCE:

D Banks	Executive Manager - Neighbourhoods
R Burgin	Senior Building Control Officer
R Howbrook	Interim Building Control Manager
R Jennings	Head of Care and Support (Midlands)
D Mitchell	Executive Manager - Communities
N Raffell	Housing Services Manager (Nottinghamshire)
F Selvage	Office Administrator Team Leader
B Watson	Head of Housing (Midlands)
L Webb	Constitutional Services Officer
I Yates	Assistant Director - Commercial and Operational

APOLOGIES:

Councillors R Hetherington and Mrs J Smith

8 Declarations of Interest

There were no declarations of interest.

9 Minutes of the Meeting held on 3 July 2018

The minutes of the meeting held on Tuesday 3 July 2018 were approved a true record and were signed by the Chairman.

10 Building Control Agreement with South Kesteven District Council

The Executive Manager – Communities presented a report to provide the Group with an opportunity to review the performance of the Building Control partnership with South Kesteven District Council that delivered Rushcliffe

Borough Council's and Newark and Sherwood District Council's Building Control services through the East Midlands Building Consultancy. The Executive Manager noted that the partnership had been formed in 2014 between the three Councils in order to improve resilience and reduce costs and advised that the three chief executives of the Council's held meetings every six months in order to monitor the partnership and its performance.

A presentation was delivered by the Office Administration Team Leader and the two Lead Officers from the East Midlands Building Consultancy which covered the partnerships performance to date and an outline of future plans and initiatives. The presentation covered:

- The historical cost of building control
- The journey of East Midlands Building Control
- Fee earning services
- Non-fee earning services
- Discretionary services
- Our vision
- Market Share
- Customer feedback
- Staff
- How we work
- LABC Awards 2018

Members of the Group asked if there were possibilities of additional local authorities joining the partnership. The Executive Manager noted that if other local authorities were to join it would make the partnership more complex. The Assistant Director – Commercial and Operational stated that since the partnership was formed in 2014 the team had increased its resilience despite competition from private sector building control providers. With regard to the performance of the partnership it was noted that for larger buildings and developments, drawings would reach East Midlands Building Control in stages and so it was hard for the team to monitor the speed in which applications were processed.

Members of the Group were advised that the East Midlands Building Consultancy relied on the public to report concerns and that it was usually the police, neighbours or the fire service who would do this. It was noted that building control was a competitive service and that it was exclusively down to the owner or applicant of a property to contact them, the Executive Manager did however advise that an email link to the East Midlands Building Consultancy was provided in correspondence with residents who applied for planning permission through Rushcliffe Borough Council. The Group were pleased to note that electronic application forms and online methods of payment were available for residents.

The Chairman thanked the officers from the East Midlands Building Consultancy and the Assistant Director – Commercial and Operations from South Kesteven District Council for delivering their presentation and for answering their questions.

It was **RESOLVED** that the report of the Executive Manager – Communities be

noted.

11 **Review of Metropolitan Housing Partnership**

The Strategic Housing Manager presented the report of the Executive Manager – Neighbourhoods that provided the Group with an update regarding the Council's partnership with Metropolitan Housing, the main provider of social housing in Rushcliffe. The Strategic Housing Manager advised that the highlights and activities in the last year had included the development of new affordable homes, participation in the Choice Based Lettings Scheme that prevented homelessness within the Borough and attendance at joint partnership meetings to tackle anti-social behaviour. It was also noted that Metropolitan Housing had recently merged with Thames Valley Housing to form 'Metropolitan Thames Valley' who would be responsible for managing and administering more than a total of 57,000 homes in London, the South East, the East Midlands and the East of England.

The Group received a presentation from Beth Watson – Head of Housing (Midlands), Ruth Jennings – Head of Care and Support (Midlands) and Nicola Raffell – Housing Services Manager (Nottinghamshire). The presentation covered:

- People Powered Living
- Rushcliffe year at a glance
- New Homes in 2017/18
- Garage sites
- Maintenance
- Anti-social behaviour
- Rent arrears
- Partnerships
- Superkitchens
- Universal Credit
- The Future

Members of the Group asked several specific questions regarding the development of garage sites and suggested that even if they could not be developed they could be turned into parking bays. The Strategic Housing Manager noted that there were 600 garages and garage sites included in the review of garage provision and advised that the Group would be advised of the outcomes of the review, when available. Following a question by a Councillor the Housing Services Manager noted that no concerns had been raised by Nottinghamshire County Council as the Local Highways Authority concerning residents parking on the roads in the East Leake area. Members of the Group were also pleased to note that Metropolitan Thames Valley were working in partnership with the University of Nottingham to become more dementia friendly by setting up dementia cafes.

Members of the Group raised concerns about the length of time that residents were put on hold on the phone when contacting Metropolitan to report repairs or speak to them about other matters. The Housing Manager advised that there were peak times of demand which meant that call handling staff were not able to answer all calls straight away. It was noted however that there were

'community walkabouts' which enabled staff to log repairs on their iPads. The Group asked if the dates for community walkabouts could be circulated to Councillors along with the dates of future "superkitchen" events, and job clubs as well as data on Metropolitan call handling performance. The Head of Housing noted that Metropolitan Thames Valley would be providing up to two homes for modern slavery victims this year. Members of the Group also praised Metropolitan Thames Valley for the development of new affordable homes during the year and were pleased to note that wifi was being installed in communal areas so that training and job clubs could be delivered effectively.

The Chairman and members of the committee thanked the team at Metropolitan Thames Valley for delivering the presentation and for answering their questions.

It was RESOLVED that:

- a) the report of the Executive Manager – Neighbourhoods be noted.
- b) The Group be provided with information on how many garages Metropolitan had, how many would be redeveloped and how many would be retained as garages.
- c) Councillors be provided with the dates and times scheduled for "superkitchens", estate inspections and job clubs.
- d) The Group be provided with information regarding Metropolitan Thames Valley's call handling performance.

12 Work Programme

The Group considered its Work Programme

It was **RESOLVED** that the Work Programme, as detailed below be approved.

8 January 2018

- Review of Waterloo Housing Partnership
- Review of Positive Futures/YouNG
- Work Programme

19 March 2018

- South Notts Community Safety Partnership
- Grantham Canal Partnership with the Canal River Trust
- Work Programme

Action Sheet – Partnership Delivery Group – 16 October 2018

Minute No.	Action	Officer Responsible
11.	a) The Group be provided with information on how many garages Metropolitan had, how many will be redeveloped and how many will be left over. b) Councillors be provided with the dates and times scheduled for superkitchens, estate inspections and job clubs. c) The Group be provided with information regarding Metropolitan Thames Valley's call handing performance	Executive Manager – Neighbourhoods

The meeting closed at 8.46 pm.

CHAIRMAN

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Action and Response Sheet – Partnership Delivery Group 16 October 2018

Minute No.	Action	Officer Responsible	Response
11	<ul style="list-style-type: none"> a) The Group be provided with information on how many garages Metropolitan had, how many will be redeveloped and how many will be left over b) Councillors be provided with the dates and times scheduled for superkitchens, estate inspections and job clubs c) The Group be provided with information regarding Metropolitan Thames Valley's call handling performance 	Executive Manager – Neighbourhoods	Responses to the actions will be provided at the meeting.

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Partnership Delivery Group

8 January 2019

Review of Platform Housing Group (formerly Waterloo Housing Group)

Report of the Executive Manager - Neighbourhoods

1. Purpose of report

- 1.1. This report will provide Members an opportunity to review the partnership with Platform Housing Group (formerly Waterloo Housing Group), the second largest provider of affordable housing in the borough
- 1.2. Jeff Plant, Assistant Director of Communities and Neighbourhoods will provide a presentation to Members on performance during 2018/19 across key services and outline future plans and initiatives.
- 1.3. Members are requested to comment on performance to date and any areas where the partnership could be strengthened to achieve joint priorities.
- 1.4. The partnership with Platform Housing Group was last scrutinised in January 2018. At the meeting it was agreed that the work of the partnership with Waterloo be endorsed.

2. Recommendation

It is RECOMMENDED that Members consider and make comments on the presentation made by Platform Housing Group and endorse the work of the partnership.

Reasons for Recommendation

- 2.1. As part of the Platform Housing Group, Waterloo Housing builds social housing and affordable new homes across the Midlands and Lincolnshire. The Council has worked closely with Waterloo Housing as a key partner of the Trent Valley Partnership in enabling the development of rural affordable housing. The partnership is committed to carrying out further rural housing needs surveys to ascertain whether there is a continued need for affordable housing in rural areas.
- 2.2. Continued partnership working with Platform Housing Group will strengthen the existing partnership and maximise the opportunities available to develop affordable housing in rural locations within the borough in addition to a continued pipeline of affordable housing through more traditional develop led

schemes (Section 106 Agreements) and existing re-lets of social rented properties.

3. Supporting Information

- 3.1. Waterloo Housing Group and Fortis Living recently came together to form Platform Housing Group, one of the largest housing associations in the Midlands. The newly created Group will cause no immediate change in day to day activities, with both Waterloo Housing and Fortis Living continuing to operate as part of the Group. Waterloo Housing Group also uses a trading name (Waterloo Homes) for the marketing and management of low cost home ownership properties. Locally, De Montfort Housing Association own and manage properties in Rushcliffe and assist in meeting local housing need through participation in the Council's Choice Based Lettings Scheme.
- 3.2. One of the main benefits of the partnership is the delivery of rural affordable housing with Waterloo Housing. In particular, there are significant issues of rural housing need around affordability and the inability of local families to access housing in their own communities. Lack of employment opportunities, school closures and poor access to local services are contributing to this problem.
- 3.3. To help address this need, the Council has developed a rural exception site programme in partnership with Midlands Rural Housing and Waterloo Housing, the Trent Valley Partnership (TVP) to identify and meet local housing needs. Since the partnership's inception in 2005, 7 affordable housing sites have been completed delivering in total 53 homes at Aslockton, Cropwell Bishop (phases 1 & 2), East Bridgford (phase 1 & 2), Kinoulton and Tollerton. In total, the completed schemes will have provided 30 rented and 23 shared ownership affordable homes in rural villages attracting over £1.45m Homes England funding and £456,000 Rushcliffe Capital Grant (through s106 monies).
- 3.4. Over the last year, the partnership has been exploring further opportunities for exception site developments. A site has been identified at Gotham and an exhibition promoting the development was recently undertaken to confirm local housing need. A further potential site at Flintham has been identified and agreement reached with the Parish Council to undertake a Housing Needs Survey. It is proposed to review the parishes with the larger settlements where they have the greatest potential to deliver rural exception site developments of sufficient scale within more sustainable settlements.
- 3.5. A presentation on the TVP partnership and the rural exception site programme was provided to the Town and Parish Council in September 2018 to explain the process, successful outcomes, future challenges and links to the draft Local Plan Part 2.
- 3.6. The draft Local Plan Part 2 makes housing allocations in the larger villages of Cotgrave, East Leake, Keyworth, Radcliffe, Ruddington and also the smaller villages of Cropwell Bishop, East Bridgford, Gotham and Sutton Bonington.

Whilst these sites will include an element of affordable housing to meet borough wide housing needs they will not be restricted to people with a local connection to the village where the site is located.

3.7. Platform Housing Group representatives will provide Members with a presentation covering partnership working and key services across the Group, including:

- Partnership working
- Asset Management
- Sheltered and Supported Housing
- Income recovery & welfare reforms
- Lettings and allocations
- Neighbourhood Investment
- Customer Care Services
- Current challenges and future plans

3.8. Members were asked to submit questions for discussion with Platform Housing Group. In addition to their presentation to Members, Platform Housing Group Housing representatives will take questions on the above areas and any other matters as requested.

4. Risks and Uncertainties

4.1. The future delivery of rural affordable housing where schemes are granted planning permission by exception to meet local housing need will be dependent on the continued support of Parish Councils and the availability of acceptable sites.

4.2. Registered Providers eligibility criteria may result in an increasing number of applicants on the waiting list (including applicants threatened with/or homeless) having restricted access to social rented housing due to previous failed tenancies and/or rent arrears which may result in higher temporary accommodation costs where the Council has a statutory duty to rehouse.

5. Implications

5.1. Financial Implications

5.1.1. There are no direct financial implications arising from this report. The current capital programme (£1.146m for 2018/19) has provisions to support the delivery of affordable housing until 2019/20, working in partnership with Registered Housing Providers. Sums are therefore

available for rural exception sites although, in reality, grants required for such schemes tend to be minimal.

5.1.2. Any future delivery of affordable homes will (as per the current scheme) result in additional New Homes Bonus payments. However the future of the New Homes Bonus Scheme is very uncertain and therefore the value and duration of any payments is not guaranteed. Clarification is expected from the pending Local Government Financial Settlement. Additional Council Tax receipts will also accrue from the new properties.

5.2. **Legal Implications**

5.2.1. There are no direct legal implications, the report the ongoing partnership supports the Council's statutory housing obligations.

5.3. **Equalities Implications**

5.3.1. This partnership would support young people obtaining homes within the area, as well as enabling elderly and disabled residents to find housing more suitable to their needs, releasing larger properties back into the system for families.

5.4. **Section 17 of the Crime and Disorder Act 1998 Implications**

5.4.1. The Partnership Agreement aims to assist in developing a more strategic approach to delivering against our Section 17 obligations and help in the reduction of crime and anti-social behaviour.

5.5. **Other implications**

5.5.1. None

6. **Link to Corporate Priorities**

- **Delivering economic growth to ensure a sustainable, prosperous and thriving local economy** – Effective partnership working to increase the supply of affordable housing will meet a range of needs across the borough which in turn will generate economic growth and deliver other significant benefits (New Homes Bonus).
- **Maintaining and enhancing our residents' quality of life** - Strong partnership working will enable residents to have safer, healthier and live longer lives in which they are able to fulfil their aspirations. The continued supply of affordable housing will reduce the instability caused to families and communities by preventing homelessness

7. Recommendations

It is RECOMMENDED that Members consider and make comments on the presentation made by Platform Housing Group and endorse the work of the partnership.

For more information contact:	Donna Dwyer Strategic Housing Manager 0115 914 4275 ddwyer@rushcliffe.gov.uk
Background papers available for Inspection:	None.
List of appendices:	None.

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Partnership Delivery Group

8 January 2019

Review of Service Agreements with Trent Bridge Community Trust (TBCT)

Report of the Executive Manager – Communities

1. Purpose of report

- 1.1. This report will provide Members with an opportunity to review the partnership with Trent Bridge Community Trust who provide both the Council's service level agreements for children and young people, namely the Positive Futures and YouNG projects.
- 1.2. Representatives of Trent Bridge Community Trust will provide a presentation to Members on performance covering the period 2017/18 across key service level agreement performance indicators on both SLA's and outline future plans and initiatives.
- 1.3. Members are requested to comment on performance to date and any areas where the partnership could be strengthened to achieve improved outcomes.

2. Recommendation

It is RECOMMENDED that Members consider and make comments on the presentation made by Trent Bridge Community Trust and endorse the work of the Positive Futures and YouNG projects.

3. Reasons for Recommendation

- 3.1. Performance review of Positive Futures and the YouNG project at scrutiny and by officers have identified that outputs over the range of targets have consistently been achieved or exceeded.

4. Supporting Information

- 4.1. In June 2016, Council supported the extension of the Positive Futures programme from January 2017 to December 2020 (4 years delivery) at a cost of £110,000 per annum. Council supported targeting Positive Future work at young people aged 9 years and above within the catchment area of East Leake Academy, South Nottinghamshire Academy, South Wolds Academy and Toot Hill School.
- 4.2. In January 2018, Council supported the establishment of the YouNG Project from April 2018 to December 2020 (2 year 9 months delivery) at a cost of £82,000 per annum. Council supported targeting YouNG at young people

aged 12 years and above across the entire borough with a particular focus on employability and work experience.

- 4.3. The Council's Corporate Strategy has a strategic task to "facilitate activities for children and young people to enable them to reach their potential". By bringing both the Positive Futures and YouNG project SLA's under one arm's length body it with a defined management structure it has provided the opportunity for improved co-ordination, economies of scale and increased opportunities for leveraging in external funding due to the Trent Bridge Community Trust being a registered charity.

5. Alternative options considered and reasons for rejection

- 5.1. Despite some significant successes with the YouNG project, progress and achievement, the desire to establish an independent/ arm's length body proved difficult to achieve. The Community Development Group met over the course of 2017 to scrutinise the activity of YouNG and a number of options regarding how YouNG could be delivered in the future were considered and evaluated. This coupled with the strong performance of the Positive Future programme was the preferred option of the Community Development Group and was recommended to and approved by Cabinet.

6. Risks and Uncertainties

- 6.1. There is a risk that operational problems may be encountered by Trent Bridge Community Trust delivering either the Positive Futures or YouNG projects, or partner agencies could disengage with the programme which could affect achievement of the outcome targets. This is not identified as a significant risk due to the programme of area-based partnership meetings and employment of experienced staff.

7. Implications

7.1. Financial Implications

7.1.1. The £110k per annum commitment is funded from the revenue budget underspend position and is appropriated each year from the Council's Organisation Stabilisation Revenue. The budget for the YouNG Project of £82k per annum is included as part of the revenue budget. Both allocations should be assessed annually as part of the budgetary process taking into account challenges going forward and is subject to the break clause as stated at paragraph 7.2.1

7.2. Legal Implications

7.2.1. The Positive Futures and YouNG Project is supported by a service level agreement between Rushcliffe Borough Council and Trent Bridge Community Trust. Both agreements incorporate a break clause for both parties providing a minimum of six months' notice.

7.3. Equalities Implications

7.3.1. The Equality act 2010 places a responsibility on all local authorities to have due regard to the impact of it's policies on people with protected characteristics. enabling all residents to play a full and active part in society, free from fear or discrimination. The SLA's with Trent Bridge Community Trust create opportunities for the children and young people of the Borough to fulfil this ambition by accessing youth related programmes and initiatives.

7.4. Section 17 of the Crime and Disorder Act 1998 Implications

7.4.1. The Positive Futures and YouNG project provide a number of diversionary activates to young people to reduce the risk of crime and antisocial behaviour and increase employability through work experience and employability opportunities.

7.5. Other implications

7.5.1. None.

8. Link to Corporate Priorities

8.1.1. Both Positive Futures and the YouNG project contribute to the Council's strategic priority to maintain and enhance our residents' quality of life.

9. Recommendations

It is RECOMMENDED that Members consider and make comments on the presentation made by Trent Bridge Community Trust and endorse the work of the Positive Futures and YouNG project.

For more information contact:	Derek Hayden Principal Community Development Officer 0115 914 8270 dhayden@rushcliffe.gov.uk
Background papers available for Inspection:	Report of Partnership Delivery Group 5 July 2017 - Review of Positive Futures Cabinet Report 9 January 2018 – Review and Future of YouNG
List of appendices:	None.

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Partnership Delivery Group

8 January 2019

Work Programme

Report of the Executive Manager – Finance and Corporate Services

1. Summary

- 1.1. The work programme is a standing item for discussion at each meeting of the Partnership Delivery Group. This report presents the Group's rolling work programme.

2. Recommendation

It is RECOMMENDED that the Partnership Delivery Group agrees the proposed work programme for 2018/19.

3. Details

Date of Meeting	Item
19 March 2019	<ul style="list-style-type: none"> • South Notts Community Safety Update • Grantham Canal Partnership with the Canal and Rivers Trust • Work Programme

For more information contact:	Constitutional Services 0115 914 8481 constitutionalservices@rushcliffe.gov.uk
Background papers Available for Inspection:	None
List of appendices (if any):	None

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